

**RETURNED MATERIALS AUTHORIZATION (RMA) - Heavy Duty only**

**MITSUBISHI ELECTRIC AUTOMOTIVE AMERICA, Inc**  
**15603 Centennial Drive, Northville MI 48168**  
**PHONE: (734) 455-4512**  
**EMAIL: [pbrooks@meaa.meaa.com](mailto:pbrooks@meaa.meaa.com)**



<b>RMA #</b>
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1. Complete the information on this form and submit to MEAA by FAX or e-mail.
  2. Upon acceptance, MEAA will issue a RMA # and return to you
  3. Upon receipt of RMA#, prepare shipping documents (including a copy of this completed form).
  4. Ship to MEAA at above address, and notify MEAA when shipment has been made.
- Note: RMA Invalid without Signatures and RMA#**

- To be filled in by Customer-			
Dealer Name			
Dealer Code #			
Address			
Address			
City			
State/Prov.		Zip/ P. Code	
Phone:			
E Mail:			
Fax:			
Contact:			
Request Date (MM/DD/YYYY)			

Reason for Return:	Specify with X
- To be filled in by Customer-	
Incorrect, Over-ship, Damaged:	<input type="checkbox"/>
Pre-Stock/RSL:	<input type="checkbox"/>
Annual- PDC:	<input type="checkbox"/>
Annual- Dealer DSP:	<input type="checkbox"/>
Obsolete/NSP:	<input type="checkbox"/>
Other:	<input type="checkbox"/>

	- To be filled in by Mitsubishi Electric-
Fax:	Issue Date:
Contact:	Customer Code:
Request Date (MM/DD/YYYY)	Account:

**Returned Product Information (for more than (5) units, please use multiple forms)**

#	ALL MAKES Part Number - to be filled in by customer	Stock Number - To be filled in by Mitsubshi Electric	Invoice # of Original Purchase - to be filled in by customer	Purchase Order # of original purchase - to be filled by customer	Return Qty - to be filled in by customer	Approved / Denied - to be filled by Mitsubishi Electric
1						

Comments:

2						
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Comments:

3						
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Comments:

4						
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Comments:

5						
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Comments:

MEAA does not provide for any stock adjustments/returns to stock (RTS) of Heavy Duty Products without prior authorization from an MEAA representative. This Returned Material Authorization must be completed, approved and signed by an MEAA representative, and signed by the customer before units can be returned. Disposition of each returned unit will be determined upon inspection of the unit. MEAA reserves the right to reject any returned goods for any reason such as but not limited to: (1) Units returned with an incomplete/unsigned RMA, (2) Units not matching those approved on RMA, (3) Original MEAA issued unit label is missing/illegible, (4) Original ship date is more than 12 months from date of return request. (5) Evidence of usage/damage on units returned as RTS (6) Physical damage caused by abuse , (7) Evidence of disassembly / tampering, (8) Evidence of any kind of use or installation. Products must be in original box. (9) Any other circumstances at our discretion. Units that are rejected under the conditions above will be returned to customer at customers expense (through carrier and carrier account # provided by customer) as instructed by customer under "Rejected Units" on this form. At MEAA's discretion the customer shall be credited for the returned unit(s) after a replacement order has been received. There are no exceptions to the above unless noted in detail on this RMA form and approved by MEAA.

<b>Return Units Rejected via Carrier:</b>	<b>Cust. Acct #:</b>
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I hereby agree with all of the terms and conditions mentioned above.

Requested by: _____	DATE
SIGNATURE	
Approved by: _____	DATE
Philonese C.B. Payton	

**IMPORTANT: INCLUDE COPY OF RMA WITH RETURN / MARK RMA # ON PACKAGES**  
**RMA MUST BE SIGNED BY CUSTOMER AND MEAA ASSOCIATE TO BE VALID**